

## **General Terms and Conditions of stars**

### **1 Definitions**

The stars foundation is an independent, not-for-profit organization registered in Switzerland.

These terms and conditions apply for the registration and participation in the stars programs as indicated in the respective documentation.

stars reserves the right to make any necessary changes to these terms and conditions at any time.

### **2 Registration**

Only fully completed registration forms will be accepted. A registration confirmation and the invoice will be sent by email after the receipt of the online registration. A confirmation of payment will be sent upon receipt of payment in full. If the full payment has not been received before the deadline indicated, the registration will not remain valid.

If the maximum participant capacity is reached, the event organizers reserve the right to refuse additional registrations.

#### **2.1 Included services**

- Participation in the full program (keynote sessions, workshops and site visits)
- Accommodation (at event venue subject to availability or at equivalent standard)
- Meals (breakfast, lunch and dinner)

#### **2.2 Excluded services**

- Participants are fully responsible for their own insurance coverage (travel, health, accident, et al)
- Participants must comply with all rules, regulations and laws of the respective host country
- Participants have to make their own flight arrangements to and from the airport located closest to the event venue
- Participants have to apply for and cover the costs of their visa themselves, where applicable (stars provides support during the application process)

### **3 Methods of payment**

Payments should be made in advance by bank transfer and in CHF only.

## **4 Cancellation policy**

Registration fees are non-refundable. In case of cancellation by a registered participant, a substitute participant is welcome.

### **4.1 Cancellation of the event**

In case the event cannot be held or is postponed due to occurrences beyond the control of the event organizers (force majeure), or due to occurrences which are not attributable to the wrongful intent or gross negligence of the event organizers, the latter cannot be held liable by participants for any damages, costs, or losses incurred, such as transportation costs, accommodation costs, costs for additional orders, financial losses, etc.

Under these circumstances, the event organizers reserve the right to either retain the entire registration fee and to credit it for a future event (for the registered or a substitute participant), or to reimburse the participant after deducting costs already incurred for the organization of the event and which could not be recovered from third parties.

## **5 Modification of the program**

The event organizers reserve the right to modify the program. No refunds can be granted in case of cancellation of speakers, lack of space in the event room or any other incidents during the event which are beyond the control of the event organizers.

## **6 Data protection and sharing of contact details**

The protection of the participant's data and the observance of his/her right of informational self-determination with regard to the collection, processing and use of the personal data are important to us.

stars will collect and store all personal data for the preparation and execution of their events. stars does not record or store credit card information.

In order to facilitate a high-quality and well-organized program, stars will share contact details of participants as follows, unless the stars event secretariat has received an explicit request from a registrant disallowing the former to share his/her contact information:

## **6.1 Data shared with conference hotels**

A list of all attendees, which consists of:

- Name (last name, first name)
- Nationality
- Job title
- Professional biography
- Company/organization including address
- Passport/ID number (if applicable)
- Date of birth (if applicable)
- Email address
- Phone number (if applicable)
- Dietary requirements (if applicable)

## **6.2 Data shared with participants and partners**

A list of attendees, consisting of all attendees (last name, first name), their job title, company/organization and nationality, is shared with all:

- participants of the respective stars event (part of the Delegate Packs)
- site visit locations
- external lunch and dinner locations

## **6.3 Data shared in the online documentation of the respective stars event**

At the stars event, online documentation of the event is available on the stars website. The online documentation is only accessible with a password. All participants receive the password (a generally applicable password) before and during the event. The password must not be passed on to third parties.

The online documentation consists of the following information:

- List of all speakers (last name, first name, job title, company/organization, country, photo, nationality and professional biography)
- List of all attendees (last name, first name, job title, company/organization, country, email address, photo and nationality)
- List of all day guests (last name, first name, job title, company/organization, country and nationality)

## **6.4 Use of email addresses**

stars regularly sends emails to the attendees regarding activities at the conference, surveys, announcements of future stars events or other communications which may be of interest. Participants may opt out of these emails at any time. This will not affect official correspondence from the stars event secretariat.

## **6.5 Photos**

Photos are taken during the stars events. These are used for public relations (website, image brochure and presentations).

## **6.6 stars alumni**

All participants automatically become stars alumni. They have access to the alumni database via their personal password. They can change their password at any time. The stars alumni database contains all previous participants with the following data:

- Name (last name, first name)
- Company/organization
- E-mail address
- Job title
- Country
- Symposia alumni
- Speaker alumni

If a participant does not want to be displayed in the database, he/she must inform the stars event secretariat that his/her contact information may not be shared.

## **7 Liability**

The event organizers shall be held liable in the framework of a duty of care as a respectable businessman according to statutory provisions. The liability of the conference organizers – for whatever legal reason – shall be limited to intent and gross negligence. The liability of commissioned service providers shall remain unaffected by this. The participant shall take part in the conference at his/her own risk.

## **8 Fulfilment and jurisdiction**

The terms of this contract shall be fulfilled in Schaffhausen, Switzerland and, in the event of any legal claims arising from either party, Schaffhausen, Switzerland shall be the sole court of jurisdiction.

*General Terms and Conditions as per October 21, 2025*